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## CECC EduReports News Release

Deployment of the EduReports application is in full swing. The current thrust of the deployment is to roll out site-based viewing for district and site users. The advantage for school site users is that EduReports provides more up-to-date budget information than a monthend report that they might receive weeks after the monthend close date.

Two new application-resident reports were added under the Board and Financial Reports tab and a new security code to limit the ability of users to inquire on or view any payroll information. This security code will be especially useful for limiting the site users.

Version 08.01 was devoted to access and security fixes and enhancements for site-based rollout. Contained in the version are account access enhancements, especially the use of all evaluators (<=> not equal to), and a more robust evaluation of account access criteria when using the AND and OR separators and the use of parenthesis within account rules and groups. This release also provides the ability for the Admin user to quickly see a new account access group. Prior to this... it wasn't so easy!

Version 08.02 will be made available to CECC in the next few weeks containing the long awaited Financial Activity Report. Also included is an increase in the row retrieval amount on the Browse function up from 2,500 rows to 3,757 rows of display.

CECC offers EduReports trainings to assist both the site users and the district administrators. Account Access training is provided to assist the administrators with setting up the account accesses and pushing out the application to sites with appropriate viewing rights.

An overview on using the application is also provided, to which site users are invited. The trainings are split into morning and afternoon sessions. The morning is the overview, including sample inquiries and 'tips'. This session is very popular.

Watch for future announcements and web links to register for future trainings or visit our calendar at [CECC Calendar](#)

Analysis : Financial Activity Report														
Post On	Fund	Rsrc	Yr	Goal	Func	Objt	Schl	Mgmt	Current Budget	Rev./Exp. Amount	Encumbered	Balance	Reference	Description/Vendor
Options: Refresh   Print   Download   Save   Show Menus														
Fund 49 -- CAP PROJ FD-BLENDED COMPONENTS														
Revenues														
Object 8621 -- PARCEL TAXES														
49						8621			360,000.00	0.00	0.00	360,000.00		BALANCE FORWARD 3/1/2008
									Total PARCEL TAXES	360,000.00	0.00	0.00	360,000.00	
Object 8660 -- INTEREST														
49						8660			170,200.00	0.00	0.00	170,200.00		BALANCE FORWARD 3/1/2008
									Total INTEREST	170,200.00	0.00	0.00	170,200.00	
									Total Revenues	530,200.00	0.00	0.00	530,200.00	
Expenditures														
Object 7699 -- ALL OTHER FINANCING USES														
49						7699			377,384.00	0.00	0.00	377,384.00		BALANCE FORWARD 3/1/2008
3/3/2008	49	0101	0	0000	9100	7699	000	0000	13,654.00				BT 080613	2ND INT 07-08
									Total ALL OTHER FINANCING USES	390,938.00	0.00	0.00	390,938.00	
									Total Expenditures	390,938.00	0.00	0.00	390,938.00	
									Total CAP PROJ FD-BLENDED COMPONENTS	139,262.00	0.00	0.00	139,262.00	
Selection Criteria: Fund = 49, Show Zero Accounts = N														



## UPCOMING EVENTS

### Meetings and Trainings for May and June

Monarch Training  
(Humboldt) 5/13/08 to  
5/15/08

PC 2000 Rewrite  
Demonstration 5/15/08

Purchasing/Stores Fiscal  
Startup Process 5/27/08

Accounts Payable and  
Receivables Fiscal Year  
End Refresher 5/27/08

General Ledger Design  
Meeting 6/4/08

PC2000 User Meeting  
Follow-up and Employee  
Leave Tracking Demo  
6/11/08

Small District Discussion  
6/24/08

The California Educational  
Computer Consortium  
c/o  
San Bernardino County  
Superintendent of Schools  
Information Technology  
Department  
601 North E Street  
San Bernardino, CA  
92410-3012  
(909) 386-2700  
(909) 386-2759 FAX  
<http://www.cecc.org>



 Information Technology

## Monarch Techniques

### Ways to help you do your job faster and easier

#### An Easy Way to Find Duplicate Values in Your Table

When Datawatch released Monarch V8 they included a very helpful feature in the filter window that will allow you to find duplicate values in your table. Once you have opened your report and model, go to the

table window. Create a new filter by going to Data, Filter or by clicking on the filter icon. Click on New. Before you go to the Advanced tab, you must first give your filter a name, then click on Advanced. It will default to "Don't care about duplicates". Click on "Select rows according to their uniqueness..." Put a check mark in Duplicated rows. You will have the choice of selecting either one row only or all duplicated rows. Under Specify keys, put a check mark in the box for the field(s) where you want to find the duplicate values. At the bottom you can select either

no limit to show all the rows or just the First # rows to show just the first row or first specified number of rows. Click OK. Then click OK again to return to your table. You will now see a list of only the rows that contain a duplicate value for the specified columns designated in the filter. To show all your records again, go back to the filter box by going to Data, Filter or clicking on the filter icon. Click inside the radial button for No Filter. Click OK and the table will display all of the records from your report. Click here for more detailed [instructions](#).

## This Month's Q&A Monarch Tip

### Q: Is there a faster or easier way to bring my table into Excel besides Exporting?

A: The most common way to bring your table from Monarch to Excel is through exporting. However, there is a faster way to copy your table which will allow you to copy only a portion of your table without filters or hiding fields. Simply highlight the rows you would like to bring into Microsoft



Excel and right-click and choose copy anywhere in the area highlighted. Open Microsoft Excel. Place your cursor in cell A1 and go to Edit and Paste, or right-click and choose paste from the pop up menu. This will not only paste the information into the cell, but it will also include all of your column headings and keep the cell format from Monarch. If you want to copy and paste the entire table from Monarch, click in the upper left corner of the table (in the cell above row number one) to select the entire table and right-click to copy the table. Open Excel and right-click in any cell to paste.