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Budget Projection & Modeling

Budget season is upon us. As we are all sharpening our pencils and tightening our budgets even more than we have done for first interim, we want to remind our users that there are fantastic tools at your finger tips to help you with projections, no matter what flavor (HP, Financial 2000 or a combination of both).

We hope you have taken advantage of our trainings which included a SAMS/BDV Refresher where the entire budget process was covered. Also offered were new user and refresher Budget Development 2000 trainings (including Site Based Budget Development), a Personnel 2000 refresher and EduReports trainings.

Many of you have already begun the budget process by doing various rolls including the Field Definition roll, MAGIC Fiscal Year roll, General Ledger to Budget Development roll, SAMS Roll and Expense Roll to Budget Development. Don't forget that we have a complete step by step budget development checklist to assist you through the entire process regardless of the programs being utilized. The complete SAMS/BDV budget process checklist and training materials are available on SharePoint by clicking the following link: [Home > Shared Documents > Application Manuals > SAMS BDV Refresher Manual 2009](#)

You will need your user name and password to access these files. If you need assistance, please contact your CECC technical representative.

Some of our powerful tools include the Salary Analysis Management System (SAMS) which allows you to model a multitude of scenarios. Remember to use the Increase/Decrease modeling feature as well.

Budget Development has projection tools which allows for the mass changing of data by percentage as well as the powerful Formula feature. Users can balance their resources (or programs) online using BDV2000. BDV2000 also provides the ability to export to Excel to assist in the analysis of your budget.

A recent enhancement is included in the January 08-1g release related to budgeting for PERS Reduction costs. The SAMS programs have been modified to use the payroll maps to map employer cost and will no longer use the old SAMS maps. Now that mapping in SAMS is driven by the payroll maps PERS Reduction will also map based on the set up that is currently done for payroll purposes. PERS Reduction will calculate on employees that are subject to PERS, providing the resource in the account(s) that the employee is charged to, are identified as a PERS Reduction resource.

We know that the current economic situation calls for a trying budget season. Please know that we are here to support your system needs and to assist you through the budget building process.



UPCOMING EVENTS

Meetings and Trainings for February, March and April

Payroll Refresher 02/10/09

Payroll User Meeting 02/11/09

Purchasing/Stores User Meeting
02/12/09

Disaster Recovery Meeting
02/26/09

County Office Support Meeting
03/12/09

General Ledger Design Committee
meeting 04/14/09

Beginning Monarch 04/21/09

Purchasing/Stores User Meeting
4/21/09

Intermediate Monarch 04/22/09

Advanced Monarch 04/23/09

PC2000 Year End Meeting
04/28/09

Payroll Year End Meeting
04/29/09

Small District User Meeting
04/30/09

[Link to Calendar](#)

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EduReports Version Upgrade Highlights

The version 0.09.01 of EduReports includes new features for all level of users. The main enhancement is the ability to restrict access to the four application-resident reports. These four reports are:

- Financial Activity Report (FAR)
- Board Report
- Budget Financial Report
- Financial Balance Sheet

A revised access form is available on SharePoint that will allow access by position to (a) all four reports, (b) just the

Financial Activity Report or (c) any combination of the four reports.

The Board Report contains some corrected reporting features, including the Month-To-Date column now reporting properly, as well as a major overhaul of the Non-SACS version to be reflective of the college's reporting structure and object range naming conventions.

In the area of Payroll Transaction Inquiry, a major feature in this release is the correction of the payroll transaction inquiries to properly report liability payroll

dollars in the correct fiscal year.

Also, included in this release are more selection and sorting options, including a search on null values, a display in the footer search criteria of whether the data returned is displaying restricted, unrestricted or both dollar values and some system error message corrections.

The detail for each of the items included in this release are documented in the 0.09.01 release notes. We will be contacting each CECC member to coordinate the 0.09.01 upgrade

This Issue's Q&A Tip

Q: How do I find the difference between two dates in Monarch?

A: The natural thing to try is to take one date and subtract it from the second date. In Monarch this won't work when using a date format. Instead try using the AGE function. Functions can be intimidating, but once you understand how they work, they can be very simple to use.

Start by creating a new calculated field. Name the field and click on the formula tab. Find the AGE function on the right side and double-click on it to place it in your



expressions box. You will notice there are three sections where you need to enter your criteria. The first section is your start date, the second section is the end date and the third section is the interval (i.e. days, weeks, months, etc.)

In the first section, either double-click on the field that contains your start date or enter a date value. If you enter a date value, such as "{07/01/08}" you must put it in the braces to show it's a date value. Do the same for the second section for your end date. For the interval, enter one of the following values: 1=years, 2=months, 3=weeks, 4=days, 5=hours, 6=minutes, or 7=seconds

Visit the [CECC Monarch web site](#) for more information on this subject and other Monarch projects.