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# Newsletter

February 1, 2010

## CALPADS Data Update

CALPADS issued an important update on January 4, 2010 indicating that the "California Department of Education (CDE) will not implement the collection of Fall 2 Data through CALPADS during the 2009-10 school year."

The Fall 2 collection includes Staff Demographic, Staff Assignment, and Course Section records.

However, "CDE is still required to collect certain data for federal reporting and will be communicating to Local Educational Agencies (LEAs) as to how this data will be collected in 2009-10". In addition, CDE noted that "although Fall 2 is being postponed through CALPADS until the 2010-11 school year, any work LEAs have done in preparation for Fall 2, should not be abandoned, but instead should be leveraged for the 2010-11 school year." In other words, "[districts] should continue to work on staff and course data and not let [their] efforts be wasted. [They] should continue to update the information in the SIS system and maintain it, ensuring it is ready for next year, or even possibly Users Acceptance Testing (if [they] are participating)."

CALPADS Data Unification and Collection System (CDUCS) is programmed to produce Staff Demographic records for both the October 7, 2009 and the March 1, 2010 census dates. If CDE requests this staff related data, the information will be accessible through the CDUCS application. CECC staff will be coordinating additional training dates for Fall 2010. Any questions or support issues can be directed to the

[CDUCS\\_Helpdesk@sbcss.k12.ca.us](mailto:CDUCS_Helpdesk@sbcss.k12.ca.us)



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## BUDGETING TOOLS

Budget season is upon us once again. CECC staff hopes that everyone has had the opportunity to attend the Budget Development trainings that have been offered, especially the SAMS/BDV/Position Control Refresher. These trainings provided the members an opportunity to share ideas between districts and refresh everyone's thoughts about the budget process that normally happens once a year. If by chance you or your staff missed the training, please go to SharePoint to download the latest revisions to our manual – use the following link. [Home > Shared Documents > Application Manuals > SAMS BDV Refresher Manual 2010](#)

There are plenty of good tips for budget managers throughout the SAMS/BDV Manual. Tab 8 (Working in BDV 2000) has been rewritten; please review the table of contents for this tab where you will find various how to steps (how to add or delete a model or fiscal year; locking and disabling models; deleting detail lines, fiscal years or models; model mapping; etc.) Also Appendix 1 has user guides for working in the Year Definitions page of BDV2000 – adding fiscal years, models and how to work with the Confirm HP Year Assignment window (sync dialog). Appendix 2 offers detailed definitions including examples of how the Advanced Account Search Filter functions.

For users working in SACS please refer to Tab 10 (Working in BDV HP) beginning on page 19, which offers tips for running the SACS extract against

budget development data for both estimated actuals and projected budget. This process may be performed before rolling from budget development to GL – to help identify and correct any technical errors and to see what the projected fund balance calculates out to be by using the Expenses from the Estimated Actuals module. (Are the numbers what was expected or is more work needed?)

With second interim around the corner you may also want to revisit your notes from our 'Roundtable – Using BDV for Interim Reporting' session last October and review the handouts which will help users take advantage of BDV2000 Excel reporting capabilities and the HP BT Upload program. If you missed our meeting, you may find the handouts on SharePoint at the following link. [Home > BESTNET > Shared Documents > \\_Information Technology > Meeting Handouts > SAMS\\_BDV > January 19-20, 2010 SAMS\\_BDV Refresher](#)



## UPCOMING EVENTS

### Meetings and Trainings for February, March & April

- Payroll Refresher – 02/10/10
- Purchasing User's Meeting – 02/25/10
- General Ledger/BDV Sub Committee Meeting – 02/26/10
- Additional Earnings Design Committee – 03/02/10
- County Support Meeting – 03/05/10
- Purchasing User's Meeting – 04/15/10
- General Ledger/BDV Sub Committee Meeting – April/May 2010 (TBD)
- EPICS Year End – 04/27/10
- Payroll Fiscal Year End – 04/28/10
- Small District User Meeting – April/May 2010 (TBD)

[Link to Calendar](#)  
<http://www.cecc.org>

The California Educational Computer Consortium  
 601 North E Street  
 San Bernardino, CA 92410  
 (909) 386-2700  
 (909) 386-2759 FAX



IT Information Technology

## EPICS Deployment Update

CECC staff is pleased to update the members on the progress the staff has made in the deployment of the EPICS (Employee Position Information Collaborative System) application. The rollout of EPICS began in San Bernardino County in March 2009 with one large district and two smaller districts. As is always the case for all of the CECC applications, deployment volunteers were solicited. The Alta Loma School District, the Ontario Montclair School District and the Yucaipa Calimesa Joint Unified School District were more than willing to volunteer.

These three pilots were so impressed with the application and the ease of transition from PC2000 to EPICS,

CECC staff quickly realized that the work ahead of them was to get the remaining 120 districts converted from either the PC2000 or MAGIC application as quickly as possible. The districts that were PC2000 users took 2 days to implement and each MAGIC implementation took 4 days of training with a large quantity of conversion work prior to implementation.

We are pleased to report that all of the BEST NET and CECC districts (81 in total) that used the PC2000 application are now implemented on the EPICS application. What remains are 42 districts that are currently using the

HP MAGIC programs. Training has been scheduled for these members.

An added bonus to the success of EPICS is that now non-position control districts are interested in being implemented as well.

As everyone knows during tough budget times, a sound position control system integrated to budget and payroll is critical to a district's solvency. CECC EPICS software provides a sound, accurate and integrated system.

## This Issue's Q&A Tip

Did you know that you can control the years/models that display in your dropdown lists within BDV2000? When a fiscal year has been disabled, the entire year and all of the models assigned to it will no longer be available throughout the application to retrieve or report on. The disabled years/models will not be on any of the dropdown lists throughout the entire application!

**From within the Configuration>Years>Budget>Definitions screen:**

### To Disable an entire year (including all models):

1. Click in the checkbox next to the **Year** you wish to disable
2. Click on **Save**

The entire year including all of the models within that year folder are disabled and are no longer displayed in any dropdown lists within the application.

### To Disable a model within a year:

1. Click on the model indicator "+" to the left of the desired year
2. Locate the model you wish to disable and click in the **Disabled** checkbox
3. Click on **Save**

The disabled model will no longer be displayed in any dropdown lists within the application.

### To Enable a previously disabled year/model:

1. Click in the **Disabled** checkbox next to the disabled year or model to clear the checkbox
2. Click on **Save**

**Search for Accounts to Edit**

Number of Models: 1

**Budget Model**

View: Budget

Model: Select

Allocation: Search

- 2009 09 - Adopted Budget
- 2009 29 - 2nd interim projection 08-09
- 2009 36 - 3rd interim projection 08-09
- 2009 97 - 1st interim projection 08-09
- 2010 10 - working budget 1/15/10
- 2010 40 - First Interim
- 2010 43 - working budget 10/01
- 2010 50 - working budget 10/01
- 2011 11 - Projected budget

Display Detail Records

  

**Budget - Year Definitions**

Year	Use Field Defs From...	Disabled
2007 07		<input type="checkbox"/>
2008 08		<input type="checkbox"/>
2009 09		<input type="checkbox"/>
2010 10		<input type="checkbox"/>

  

Description	Budget Type	HP Year	Locked	Disabled
10 - working budget 1/15/10	Other	10	<input type="checkbox"/>	<input type="checkbox"/>
40 - First Interim	First Interim	40	<input type="checkbox"/>	<input type="checkbox"/>