

Executive Board Committee

October 16, 2023
1:00 p.m.- 4:00 p.m.
Via Zoom

This meeting will follow the Brown Act and is recorded for minute-taking purposes.

Public Comment:

To make a public comment, please submit a request to the CECC by email at clerical.helpdesk@sbcss.net. Include your name, contact information, and the item to be addressed.

Connection Information/Technical Issues:

Meeting Zoom Link: <https://sbcss-net.zoom.us/j/99892946106>

Please contact (909) 386-9600 or email clerical.helpdesk@sbcss.net for assistance.

The meeting agenda is posted 72 hours in advance at: <https://www.cecc.org/board-agendas.html>.

Sites Videoconferencing

Inyo COE
555 S Clay Street
Independence, CA 93526

Mono COE
37 Emigrant Street
Bridgeport, CA 93517

San Bernardino CSS
760 E Brier Drive
San Bernardino, CA 92408

San Bernardino CSS
601 North E Street
San Bernardino, CA 92404

Etiwanda School District
6061 East Ave
Etiwanda, CA 91739

San Mateo
101 Twin Dolphin Drive
Redwood City, CA 94065

- 1.0 Call to Order President Tom Snyder
- 1.1 Welcome & Introductions
- 1.2 *Action Item:*
Roll Call: Review and Approval of the Agenda
- 1.3 *Action Item:*
Roll Call: Review and Approval of the May 8, 2023 Meeting Minutes
- 1.4 Public Comment
Public comments may be made on any item within the Board's jurisdiction. No action can be taken on off-agenda items unless authorized by law. Comments are limited to three minutes per person and twenty minutes in total.

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- 2.0 Highlights of Activities Since the May 8, 2023 Board Meeting Maggie Buntun
Maggie Buntun will provide a brief report of activities to date.
- 2.1 Sunsetting of the HP
- 2.2 Member professional learning opportunities
- 2.3 Aeries Advisory Network
- 2.4 Trademark Update
- 2.5 Jt. Subcommittee Report Dhanya Unni
- 3.0 Administrative Items Tom
- 3.1 Essential Services Binders - Electronic Only Maggie
- 3.2 Enhancement Process Lisa Langevin
- 4.0 Budget Review Patricia Lawson
- 4.1 2022/2023 Actuals
- 4.2 2023/2024 Estimate
- 4.2.1 Review of projected savings
- 4.3 Discussion Regarding 2024/2025 Budget Planning
- 4.4 December 2023 Audit Schedule
The JPA's Audit firm Clifton, Larson, Allen LLP is scheduled to perform the 2022/2023 audit the week of December 4, 2023.
- 5.0 Discussion and Next Steps Regarding Pricing for New Members Patricia
- 5.1 Implementation Costs
- 5.2 Annual Costs
- 5.3 License Fee
- 5.4 *Action Item:*
Roll Call: Approval of the One-Time License Fee Schedule
- 6.0 Review of the 2023/2024 Strategic Plan Maggie, Lisa Langevin, Harry Harrison
- 6.1 Discussion
- 6.2 *Action Item:*
Roll Call: Approval of the 2023/2024 Strategic Plan
- 7.0 2023/2024 Meeting Dates and Times Tom
- 7.1 The Board will also discuss the location for the May in-person meeting.
- February 26, 2024, 1:00 p.m. - 4:00 p.m., Zoom
 - May 6, 2024, 8:30 a.m. - 12:00 p.m., In Person (TBD)
- 8.0 Open Forum
This is an opportunity for the Board to discuss topics relevant to members.
- 9.0 *Action Item:*
Roll Call: Adjourn