



# AGENDA

## Executive Board Committee

February 26, 2024  
1:00 p.m.- 4:00 p.m.  
Via Zoom

This meeting will follow the Brown Act and is recorded for minute-taking purposes.

### Public Comment:

To make a public comment, please submit a request to the CECC by email at [clerical.helpdesk@sbcss.net](mailto:clerical.helpdesk@sbcss.net). Include your name, contact information, and the item to be addressed.

### Connection Information/Technical Issues:

Meeting Zoom Link: <https://sbcss-net.zoom.us/j/98342191194>

Please contact (909) 386-9600 or email [clerical.helpdesk@sbcss.net](mailto:clerical.helpdesk@sbcss.net) for assistance.

The meeting agenda is posted 72 hours in advance at: <https://www.cecc.org/board-agendas.html>.

### Sites Videoconferencing

Inyo COE  
555 S Clay Street  
Independence, CA 93526

Mono COE  
37 Emigrant Street  
Bridgeport, CA 93517

San Bernardino CSS  
760 E Brier Drive  
San Bernardino, CA 92408

San Bernardino CSS  
601 North E Street  
San Bernardino, CA 92404

Etiwanda School District  
6061 East Ave  
Etiwanda, CA 91739

San Mateo  
101 Twin Dolphin Drive  
Redwood City, CA 94065

- 1.0 Call to Order President Tom Snyder
- 1.1 Welcome & Introductions
- 1.2 *Action Item:*  
*Roll Call: Review and Approval of the Agenda*
- 1.3 *Action Item:*  
*Roll Call: Review and Approval of the October 16, 2023 Meeting Minutes*
- 1.4 Public Comment  
Public comments may be made on any item within the Board's jurisdiction. No action can be taken on off-agenda items unless authorized by law. Comments are limited to three minutes per person and twenty minutes in total.

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- 2.0 Highlights of Activities Since the October 16, 2023 Board Meeting Maggie Bunten  
Maggie Bunten will provide a brief report of activities to date.
- 2.1 Member professional learning opportunities
- 2.2 Aeries Advisory Network
- 2.3 Trademark Update
- 2.4 March Release
- 2.5 Jt. Subcommittee Report Dhanya Unni
- 3.0 Administrative Items Tom
- 3.1 Guest Presenter: Leslie Ward, CPA, Clifton, Larsen, Allen Leslie Ward
- 3.1.1 2022/2023 Audit Completed - No Material Findings
- a. Highlights & MD&A Review
- b. Q&A
- 3.2 Action Item Tom
- Roll Call: Approval of the 2022/2023 Audit Report
- 4.0 Budget Review and Development for 2024/2025 Patricia Lawson  
The documents to be reviewed include the October 16th versions with 3 Year projections from 2024/2025 - 2026/2027. The Board will be asked to review the reserves and deficit spending recommendations to determine an equitable and fair fee schedule for the upcoming fiscal year.
- 4.1 Maintenance Budget & Fee Schedule
- 4.2 R&D Budget & Fee Schedule
- 4.2.1 BEST NET Budget Subcommittee Recommendation - February 14, 2024
- 4.3 Membership Budget
- 4.4 Summarized Fee Schedule
- 4.5 Discussion Tom  
The Board will discuss the presented options in detail and formulate a recommendation for action.
- 4.6 Action Item:  
Roll Call: Approval of the 2024/2025 Budgets & Fee Schedules
- 5.0 2023/2024 Meeting Dates and Times Tom
- 5.1 The Board will also discuss the location for the May in-person meeting.
- May 6, 2024, 8:30 a.m. - 12:00 p.m., In Person (SBCSS-West End Educational Center)
- 6.0 Open Forum  
This is an opportunity for the Board to discuss topics relevant to members.
- 7.0 *Action Item:*  
*Roll Call: Adjourn*