

## Executive Board Committee

February 26, 2025  
3:00 p.m.- 3:30 p.m.  
Via Zoom

This meeting will follow the Brown Act and is recorded for minute-taking purposes.

### Public Comment:

To make a public comment, please submit a request to the CECC by email at [clerical.helpdesk@sbcss.net](mailto:clerical.helpdesk@sbcss.net). Include your name, contact information, and the item to be addressed.

### Connection Information/Technical Issues:

Meeting Zoom Link: <https://sbcss-net.zoom.us/j/96507906259>

Please contact (909) 386-9600 or email [clerical.helpdesk@sbcss.net](mailto:clerical.helpdesk@sbcss.net) for assistance.

The meeting agenda is posted 72 hours in advance at: <https://www.cecc.org/board-agendas.html>.

### Sites Videoconferencing

Inyo COE  
555 S Clay Street  
Independence, CA 93526

Mono COE  
37 Emigrant Street  
Bridgeport, CA 93517

San Bernardino CSS  
760 E Brier Drive  
San Bernardino, CA 92408

San Bernardino CSS  
601 North E Street  
San Bernardino, CA 92404

Etiwanda School District  
6061 East Ave  
Etiwanda, CA 91739

San Mateo  
101 Twin Dolphin Drive  
Redwood City, CA 94065

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|-----|---|---------------------------|
| 1.0 | Call to Order   | President Jennifer Weston |
| 1.1 | Welcome & Introductions   |                           |
| 1.2 | <i>Action Item:</i><br><i>Roll Call: Review and Approval of the Agenda</i>  |                           |
| 1.3 | <i>Action Item:</i><br><i>Roll Call: Review and Approval of the October 23, 2024 Meeting Minutes</i>  |                           |
| 1.4 | Public Comment<br>Public comments may be made on any item within the Board's jurisdiction. No action can be taken on off-agenda items unless authorized by law. Comments are limited to three minutes per person and twenty minutes in total. |                           |
| 2.0 | Highlights of Activities Since the October 23, 2024 Board Meeting<br>Maggie Bunten will provide a brief report of activities to date.   | Maggie Bunten             |

# Executive Board Committee

February 26, 2025

1:00 p.m.- 1:30 p.m.

Via Zoom

- 2.1 Member professional learning opportunities
- 2.2 Spring Release
  
- 3.0 Administrative Items Jennifer
  - 3.1 Guest Presenter: Leslie Ward, CPA, Clifton, Larsen, Allen Leslie Ward
    - 3.1.1 2023/2024 Audit Completed - No Material Findings
      - a. Highlights & MD&A Review
      - b. Q&A
    - 3.1.2 *Action Item:* Jennifer  
*Roll Call: Approval of the 2023/2024 Audit Report*
  
- 4.0 Budget Review and Development for 2025/2026 Patricia Lawson

The documents to be reviewed include the October 16th versions with 3 Year projections from 2025/2026 - 2027/2028. The Board will be asked to review the reserves and deficit spending recommendations to determine an equitable and fair fee schedule for the upcoming fiscal year.

  - 4.1 Maintenance Budget
  - 4.2 R&D Budget & Fee Schedule
    - 4.2.1 BEST NET Budget Subcommittee Recommendation - February 12, 2025
  - 4.3 Membership Budget
  - 4.4 Summarized Fee Schedule
  - 4.5 Discussion Jennifer

The Board will discuss the presented options in detail and formulate a recommendation for action.
  - 4.6 *Action Item:*  
*Roll Call: Approval of the 2025/2026 Budgets & Fee Schedules*
  
- 5.0 2024/2025 Meeting Dates and Times Jennifer
  - 5.1 The Board will also discuss the location for the May in-person meeting.
    - May 21, 2025, 9:00 a.m. - 12:00 p.m., In Person (TBD)
  
- 6.0 Open Forum  
This is an opportunity for the Board to discuss topics relevant to members.
  
- 7.0 *Action Item:*  
*Roll Call: Adjourn*